The registered office of the society shall be constituted at Pune, present address:

4, Jeevanrang Apartments 61, A/12, 14<sup>th</sup> Lane Prabhat Road Pune – 411 004.

Scope of activity is INDIA.

#### 4. OBJECTIVES

The objectives for which the society is formed are:

- To promote development of projects for the benefit of disadvantaged children and poor families in the field of education, health, shelters, employment and other services.
- To promote packages of social, education and economic services for the welfare of disadvantaged children, poor families and other disadvantaged social groups.
- c) To search, encourage, identify, select, train and develop individuals and organisations, specially those working with disadvantaged and poor children such as schools, orphanages, social organisations, teachers, social workers through awards, scholarships, trainings and management support.

To encourage, educate and mobilise various sections of society towards working for social causes such as children's education, education for the poor, social responsibility and good citizenship.

To set up and run projects for the benefit of disadvantaged children and families drawn from the poorer sections of society, which can also act as demonstration centres for further adoption by institutions, societies, government agencies and private enterprises.

(AGNITANIEN)

- f) To conduct training programmes, research studies, consultancy assignments, workshops, publicity campaigns and other assignments in the field of social services, corporate responsibility, child rights, basic education and social themes.
- g) To organise talks, sponsor seminars, workshops conferences, exchange visits, study tours, and training programmes on various aspects related to social sector services.
- To draw professional and financial assistance, donations and contribution from the public, individuals, business houses, private and public limited companies, state and union government bodies, banks and other financial institutions; regional, national and international organisations.
- To implement projects and programmes sponsored by national and international agencies/organisations/government of the union and the states, in the field of health, education, rural development, urban development, industry and allied areas.
- To publish various kinds of education, news and publicity materials to support the above objectives of the society.
- k) The support, finance, collaborate and sponsor similar projects being conducted by similar organisations, societies, trusts and allied agencies.
- To provide project support and consultancy services independently or in association with an expert institution or agency.

ANIL TANDON)

MANUAL

# 5. STEERING COMMITTEE

The name, address and designation of the present members of the society to whom the management of the society is entrusted as required under section 2 of the Society Registration Act 1860, as applicable to the state of Maharashtra are as follows:

	SL. NO.	NAME	DESIGNATION IN THE SOCIETY	ADDRESS	OCCUPATION
Biosephler	1.	Sri Biswajit Sen	Secretary	G-1, Chandra Enclave, 104, Chandganj Gardens, Lucknow – 226 024	Service
th	2.	Sri Anil Tandon	President	407/9, Heritage City, Mehrauli Road, Gurgaon – 122 002	Business
ADRON22	3.	Sri Abhay Borwankar	Treasurer	4, Jeevanrang Apartments, 61, A/12, 14 <sup>th</sup> Lane, Prabhat Road, Pune – 411 004 (020 25444064)	Business
Pmolon	4	Sri Rahul Tandon	Programme Coordinator	9, Bride Street, Langford Town, Bangalore – 560 025	Business
Lank	5.	Sri Harish Kumar	Programme Coordinator	20, Chandragiri Colony, Trimulgheri, Secundrabad – 500 015 (040 27745029 27743331)	Service
<b>f</b> ~~	6.	Sri B. Suresh	Programme Coordinator	17/1, First Cross Street, Sivakamipuram, Thiruvanmuyur, Chennai – 600 041 (044 24913735)	Service
Comena	7.	Sri Somen Das	Programme Coordinator	C-548, Defence Colony, New Delhi – 110 048	Service

# 6. DESIROUS PERSONS

We the undersigned are desirous of forming the society, namely 'IMPACT', under the Society Registration Act 1860 as applicable to Maherashtra in pursuance of this Memorandum of Association of the Society.

# LIST OF FOUNDING MEMBERS OF 'IIMPACT' SOCIETY

SL. NO.	NAME	DESIGNATION IN THE SOCIETY	ADDRESS	OCCUPA- TION	SIGNATURE
1.	Sri Biswajit Sen	Secretary	G-1, Chandra Enclave, 104, Chandganj Gardens, Lucknow – 226024	Service	Biowajet des
2.	Sri Anil Tandon	President	407/9, Heritage City, Mehrauli Road, Gurgaon – 122002	Business	2
3.	Sri Abhay Borwankar	Treasurer	4, Jeevanrang Apartments, 61, A/12, 14 <sup>th</sup> Lane, Prabhat Road, Pune – 411004 (020 25444064)	Business	ABPansank
4	Sri Rahul Tandon	Programme Coordinator	9, Bride Street, Langford Town, Bangalore – 560025	Business	Man
5.	Sri Harish Kumar	Programme Coordinator	20, Chandragiri Colony, Trimulgheri, Secundrabad – 500015 (040 27745029 27743331)	Service	fort !
6.	Sri B. Suresh	Programme Coordinator	17/1, First Cross Street, Sivakamipuram, Thiruvanmuyur, Chennai – 600041 (044 24913735)		fr-
7.	Sri Somen Das	Programme Coordinator	C-548, Defence Colony, New Delhi – 110048	Service	John S

h

Binary Bornanian (Amuranian)
Amuraya Bornanian

# RULES & REGULATIONS OF 'IIMPACT'

बौकशी अर्ज क्रमोंक निषानी नंबर

These rules may be called rules of IIMPACT.

a) The name of the society is "IIMPACT".

स.घ.आ. पुजे.

# b) DEFINITION

In these rules unless the context otherwise requires:

- i) The Society means "IIMPACT".
- ii) The "Committee' means the steering committee of the society.
- iii) 'A member' means a member admitted under these rules.
- iv) 'The rules' means all the rules, regulations and the by-laws of the society.
- 'The secretary' means the secretary appointed by the steering committee of the society.

# 2. MEMBERSHIP

There will be the following classes of members :

- a) Founder Members
- b) Ordinary Members

# 3. ADMISSION AND QUALIFICATION FOR MEMBERSHIP

- Founder members are those persons who took active interest in the establishment of the society. Founder members will have memberships for life.
- b) Ordinary members are those members who share objectives of the society and are invited and admitted by the committee to become members of the society and have been assigned the role of the members, thereof, shall be members of the society.

(BISMASIT SEN)

ABHAYA PORNANKAR

(ANIL TANGON)

Lin ma

#### SUBSCRIPTION

Subscription will be paid by the various classes of members atreates decided by the steering committee from time to time. At present subscription for all classes is Rs 100/- on membership.

#### CESSATION OF MEMBERSHIPS 5.

- Any member who has constituted a breach of any rule of society or a) who have revised or include to abide by any such rules or has not equipped the dues of the society (membership fee) within three months of the stipulated time of due date or who has constituted by act which in the opinion of the steering committee is calculated or likely to bring discredit to the society may be removed from the membership of the society by a resolution with 15 days notice, provided that no such resolution shall be passed unless the members concerned is informed by a registered letter A.D.; at least 21 days before such meeting of the date, time and place of the meeting and of the grounds it's proposed to remove him from membership of the society and is given an opportunity to explain his conduct to the committee in writing or any person at such meeting.
- A person shall cease to be a member of the society due to death. b) resignation submitted to and accepted by the Steering Committee, or his membership terminated by the Steering Committee by special resolution.

#### RIGHTS AND PRIVILEGES OF MEMBERS 6.

Any member will be entitled to use all facilities of the society.

# General Body

- The composition of the General Body of the Society shall consist of the following members.
  - Founder Members.
  - Ordinary Members. b)

# ii) Powers, Duties and Functions of the General Body

- The General Body shall advise the society to spell out its broad missions.
- It shall suggest the society to improve its programmes and activities.
- To elect the office bearers and members of the Steering Committee.

# iii) Quorum and Notice of Meeting and Periodicity of Meetings

- a) The General Body shall meet once a year at the end of the financial year in the Annual Meeting at a place and time fixed by the Steering Committee.
- A notice shall be circulated fifteen days in advance to convene the General Body Meetings.
- c) All decisions of the General Body shall be made by a simple majority of the members present and voting, unless otherwise specified in the rules. The quorum of a General Body meeting shall be one third of the members, provided no quorum shall be necessary for an adjourned meeting.

# B. The Steering Committee

- The Steering Committee shall consist of four to seven persons.
  - a) The President.
  - b) The Secretary.
  - c) Upto five persons from rule 1(ii).

Provided that the members of the Steering Committee specified in sub-clause (a) above, shall be nominated by the present Steering Committee in the first instance and thereafter appointed by the Steering Committee to hold office for two years at a time.

The business and affairs of the society shall be carried on and managed by the Steering Committee who shall exercise all such power and authority of the society.

Pro PANIL TANKON

ABHAYA BORNANKAR)

June

Low Ma

- Without prejudice to the generality of the foregoing provisions, the Steering Committee shall have the following powers.
  - To acquire by gift, purchase, exchange, lease of otherwise, lands, buildings or other immovable property together with all rights appertaining there to;
  - b) To manage the properties of the society;
  - To accept the management of any trust, fund or endowment or any other body in which society is interested;
  - To raise funds for the society by gifts, donations, or otherwise;
  - e) To raise loans;
  - To receive money, securities, instruments and/or any other movable property for and on behalf of the society;
  - To enter into agreements for and on behalf of the society;
  - To grant receipts, to sign and execute instruments and to endorse or discount cheques or other negotiable instrument through its accredited agents.

# II) The present Steering Committee, is as follows:

i)	Sri Anil Tandon	President
ii)	Sri Biswajit Sen	Secretary
iii)	Sri Abhay Borwankar	Treasurer
iv)	Sri Rahul Tandon	Programme Coordinator
v)	Sri Harish Kumar	Programme Coordinator
vi)	Sri B. Suresh	Programme Coordinator
vii)	Sri Somen Das	Programme Coordinator

(ANIL TANDON

BORNANKAR)

comend molar

# III) Strength of Office Bearers

- The minimum strength of the Steering Committee shall be four and the maximum number shall be seven.
- b) The Secretary is the office bearer of the society and shall hold office at the pleasure of the Steering Committee.

### IV) Nomination

The Steering Committee shall be elected by the General Body by raising hands (Majority Vote).

### V) Tenure

The Steering Committee members shall hold the office for two years at a time. They shall be eligible for re-election.

# VI) Rights, Powers and Duties of the Office Bearers

# 1. The Secretary

- The Secretary shall be elected by the Steering Committee in such terms and conditions as may be determined by it from time to time;
- The Secretary is the chief operations functionary of the society and shall have the responsibility and the necessary authority to manage the affairs of the society within the policies laid down by the Steering Committee;
- Shall guide and control the activities of the society;
- Shall establish contact, negotiate and conclude contracts, agreements, etc. with outside agencies for taking assignment, projects and other work for and on behalf of the society;

Shall approve expenses for the completion of such work;

ADhowmkan (ABHAYA (BORNANKAR)

e)

(ANIL TANDON)

Lindon

Loir los

- Shall look after the day to day functioning of the society and will exercise the powers under the direction and guidance of the steering committeen.
- g) Shall coordinate and exercise general supervision over all the activities of the society;
- Shall prescribe the duties of all employees of the society and shall exercise such supervision and disciplinary control as may be necessary;
- To make sign and executive such documents and instruments as may be necessary or proper for carrying on the management of the property and affairs of the society and to open, operate and execute bank accounts for and on behalf of the society;
- To manage, serve, transfer or otherwise dispose off any property, movable or immovable of the society;
- To prescribe the powers, functions and duties of the office bearers;
- To appoint, from time to time, such and so many employees and on such terms and conditions, as may be fit for carrying on the management and the affairs of the society as also conducting studies, investigations, researches, teaching, training or other work undertaken by the society;
- To exercise control over the employees of the society including the power of dismissal;
- To sell, purchase or otherwise acquire on lease or hire any movable or immovable property, to mortgage exchange, the same necessary or convenient for the furtherance of the objective of the society;

To construct, maintain, alter, develop building or part of it necessary or convenient for the objectives of the society.

TABLERYA BORNANKAR)

(ANIL TANKON)

fine

10

from ku



- President will be selected by the Steering a) Committee on such terms and conditions as may be determined by it from time to time;
- Shall suggest the way and means to attain the b) objects of the society and resource mobilisation;
- Shall advise the Secretary in the management of C) the affairs of the society.

#### Rights and Powers of Treasurer 3.

- The Treasurer will be selected by the Steering a) Committee on such terms and conditions as may be determined by it from time to time;
- The conditions and procedure under, and b) according to which the elected members of the Steering Committee are to be elected;
- The conditions and procedure under, c) according to, which the several classes of members of the society may be enrolled;
- The subscription, if any, to be paid by the different d) classes of members:
- The rights, duties and privileges of the several e) classes of members:
- f) The procedure for the convening and the conduct of meeting of the steering committee and such bodies as may be set from time to time;
- Such other purpose as may be found necessary; a)
- To appoint and auditor or auditors for auditing the h) account of the society and the report thereon;

To issue request for funds, individual grants and subscription in cash or kind for attaining the objective of the society;

Shall maintain or cause to be maintained the accounts of the society and shall present the same to the Steering Committee.

(ANIL TANDON

with bus

# VII) Meeting

### a) Place of Meetings

All meeting of the Steering Committee be held in any part of the country suitable to enhance the objects of the society.

# b) Frequency of Meetings

The Steering Committee shall meet two times in a year or at shorter intervals of necessary.

# c) Procedure for Convening Meetings

The meetings of the Steering Committee shall be convened by the President. Special meetings of the Steering Committee shall be convened by the President or any three members of the Steering Committee.

# d) Notice for Meetings

There shall be seven days clear notice for meetings and three days clear notice for special meetings of the Steering Committee.

# e) Nature of Business

The Steering Committee shall meet to review and plan the activities of the society, and to consider such matters as may be brought before the committee with the assistance of the Secretary.

# f) Quorum

For a meeting of the Steering Committee the quorum shall be one third. Provided that the quorum prescribed above will not be necessary for and adjourned meetings.

BISHATIT SEN)

BISHATIT SEN)

TARHAYA BURHANKAR)

ANT LUMBEN)

then ma

# 7. FUNDS OF THE SOCIETY

The society shall have own fund and all the receipts of the society through grants, donations, subscriptions, fees, income from investments, publications and other source shall be carried to the fund and all the payments by the society shall be made therefrom.

#### 8. DISSOLUTION OF SOCIETY

 a) On dissolution of the society secession 13 & 14 S.R.F. shall be observed.

#### 9. THE RECORD OF THE SOCIETY

- a) Membership register.
- b) Agenda book for steering Committee and General Body.
- c) Providing book for Steering Committee and General Body.
- d) Cash book, ledger, stock register and other records.

Dissolit (DISHAJIT SEN)

(ABHAYA BORNANKAR)

PANIL TANKON)

सही शिक्याची खरी नकल

। मात बीवकी कार्बीक